

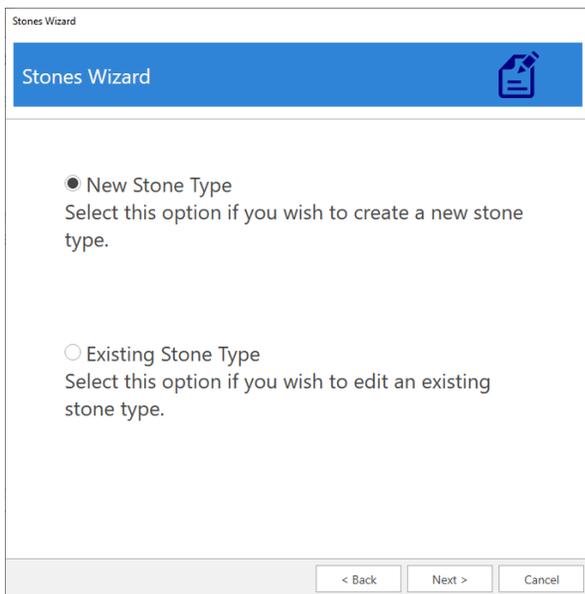
Stones Wizard

The **Stones Wizard** allows you to customize your stone lists. You can use it to create new stone types or to modify existing stones. It allows you to customize which fields appear on the stones form.

Create New Stone Type

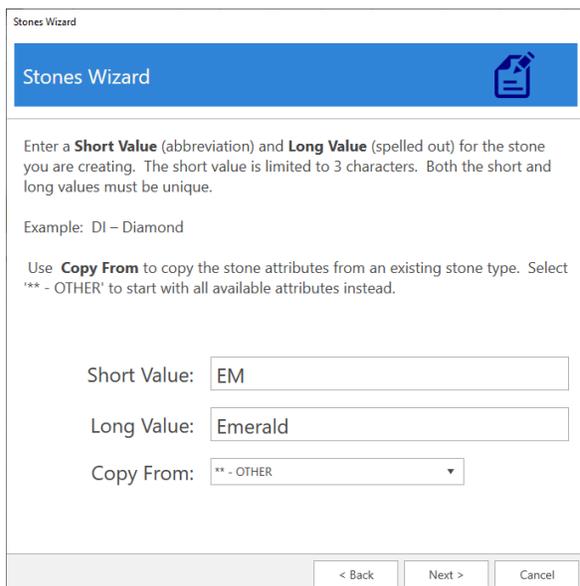
To use the wizard to add a new stone:

1. Click **Inventory > Stones > Wizard**.
2. Click **Next**.



The screenshot shows the 'Stones Wizard' dialog box. At the top, there is a blue header with the text 'Stones Wizard' and a document icon. Below the header, there are two radio button options. The first option is 'New Stone Type', which is selected (indicated by a filled circle). Below this option is the text: 'Select this option if you wish to create a new stone type.' The second option is 'Existing Stone Type', which is not selected (indicated by an empty circle). Below this option is the text: 'Select this option if you wish to edit an existing stone type.' At the bottom of the dialog box, there are three buttons: '< Back', 'Next >', and 'Cancel'.

3. Select **New Stone Type** and click **Next**.
4. Enter a **Short Value** and **Long Value** for your stone.



The screenshot shows the 'Stones Wizard' dialog box at the second step. The header is the same as in the previous screenshot. Below the header, there is a text box with the following instructions: 'Enter a **Short Value** (abbreviation) and **Long Value** (spelled out) for the stone you are creating. The short value is limited to 3 characters. Both the short and long values must be unique.' Below this text is an example: 'Example: DI - Diamond'. Further down, there is another instruction: 'Use **Copy From** to copy the stone attributes from an existing stone type. Select **** - OTHER** to start with all available attributes instead.' Below this instruction, there are three input fields. The first is 'Short Value:' with a text box containing 'EM'. The second is 'Long Value:' with a text box containing 'Emerald'. The third is 'Copy From:' with a dropdown menu showing '** - OTHER'. At the bottom of the dialog box, there are three buttons: '< Back', 'Next >', and 'Cancel'.

- Use the **Copy From** drop-down to specify an existing stone to copy details from. To start with all available fields, select '** - Other'. Then click **Next**.
- Stone attributes are split into six groups. You can uncheck a group to stop it from showing up. Select the groups you wish to display, then click **Next**.

Wizard

Stones Wizard

Stones Wizard

Stone Attribute Groups

Choose which attribute groups you wish to make available. On the next screen, you customize each available attribute individually. This includes the ability to hide specifying displaying without hiding the entire group.

- A **Show Coloration Group**
Includes: Clarity, Hue/Color, Saturation, Tone, Direct'N', Pattern, Fluor
- B **Show Cut Group**
Includes: Table, Crown, Girdle Min, Girdle Max, Pavilion, Culet, Major Sym, Minor Sym.
- C **Show Enhancements Group**
Includes: Identification, Enhancement
- D **Show Finish Group**
Includes: Polish, Finish, Texture, Nacre, Uniformity
- E **Show Quality Group**
Includes: Make, Cost/CT, Lab, Report #, Inscription

Add Stone Form from Item Record

Add Stone

Stone Type

Count

Type OTHER

Shape

Dimensions Varied

TWT

Min Max

Weight

Length

Width

Depth

A Coloration

Clarity

Color

Saturation

Tone

Direct'n

Pattern

Fluor

B Cut

mm %

Table

Crown

Girdle

Girdle Max

Pavilion

Culet

Major Sym

Minor Sym

Floor

D Finish

Luster

Finish

Nacre

E Quality

Cut

Cost/CT

Lab

Report #

Inscription

Supplier Info

Supplier

Invoice #

Date Rcvd

Retail / Cost

Retail

Cost

Re-Cost

C Enhancements

Identification

Enhancement

- This screen allows you to customize the individual stone attributes.

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Stone Attributes

Instructions

This is a list of all potential stone attributes. The currently selected attribute displays in the lower left. Use the **Show/Hide** radio button to determine whether this field appears and use **Label** to name it. The available **Data Type** choices will vary by attribute. **Text** will provide a field where any characters can be entered. **Number** will only accept a number. And **List** will link to a predefined list of choices.

Stone Field Name	Hide or Show	Label
Certification	Show	Report #
Clarity	Show	Clarity
Cost Per CT	Show	Cost/CT
Crown Mm (Field Only)	Show	
Depth (Label Only)	Show	

Currently selected attribute

Whether to show attribute on stone form

Label that appears on stone form

Available data types vary by attribute

For attributes linked to lists of choices, whether to use default or create your own custom list

Certification

Hide Show

Label

Data Type

Text Number List

List Name

Default Custom

[Edit List](#)

To define your own list of choices, choose **Custom** and use the **Edit List** button.

< Back Next > Cancel

8. Available **Data Types** vary by attribute. **Text** provides a field that accepts any characters, **Number** provides a field that only accepts numbers, and **List** links to a list of predefined choices.
9. Make desired changes, then click **Next** and **Finish** to save your changes.

Working with Stone Attributes

Each stone attribute has a **Data Type**. This defines how it appears when adding stones.

For example, **Certification** will display on the stone form as **Report #** and will have a **Text** box that accepts any input.

Wizard

Certification

Hide
 Show

Label:

Data Type
 Text
 Number
 List

List Name
 Default
 Custom
[Edit List](#)

Stone Form

Quality

Cut:

Cost/CT:

Lab:

Report #:

Inscription:

Some attributes will give you the option of changing **Data Type**. For example, **Finish** can either be a **Text** box or linked to a **List**.

Wizard

Finish

Hide
 Show

Label:

Data Type
 Text
 Number
 List

List Name
 Default
 Custom
[Edit List](#)

Stone Form

Finish

Polish:

Finish:

- Shiny
- Dull
- Sparkly
- Less Shiny
- Fancy

And some attributes are hardcoded to only accept **Numbers**.

Wizard

Table Mm

Hide
 Show

Label:

Data Type
 Text
 Number
 List

List Name
 Default
 Custom
[Edit List](#)

Stone Form

Cut

Table:

Crown:

Girdle:

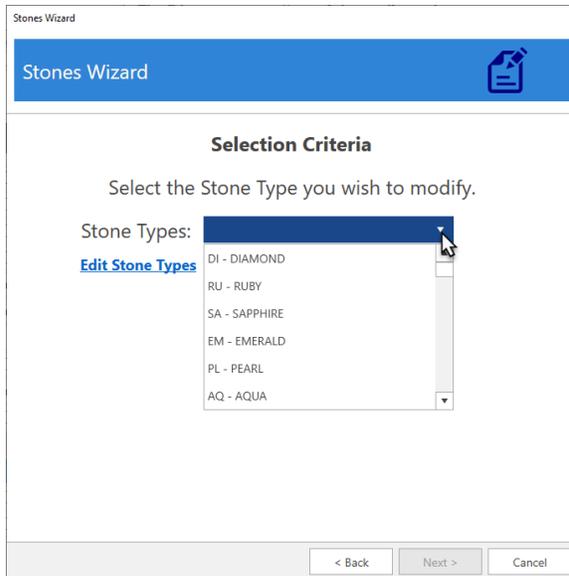
Girdle Max:

Pavillion:

Editing Existing Stones

To use the wizard to update existing stones:

1. Click **Inventory > Stones > Wizard**.
2. Click **Next**.
3. Select **Existing Stone Type** and click **Next**.



The screenshot shows the 'Stones Wizard' application window. The title bar reads 'Stones Wizard'. Below the title bar is a blue header with the text 'Stones Wizard' and a document icon. The main content area is titled 'Selection Criteria' and contains the instruction 'Select the Stone Type you wish to modify.' Below this is a label 'Stone Types:' followed by a list box containing the following items: 'DI - DIAMOND', 'RU - RUBY', 'SA - SAPPHIRE', 'EM - EMERALD', 'PL - PEARL', and 'AQ - AQUA'. A blue link labeled 'Edit Stone Types' is positioned to the left of the list box. At the bottom of the window are three buttons: '< Back', 'Next >', and 'Cancel'.

4. Use the drop-down to choose the stone you wish to edit. The **Edit Stone Types** link will let you change the short value, long value, and order these appear.
5. The remaining steps of the wizard are the same as creating a new stone. Refer to Step 6 in the previous section.