



Physical Inventory v. 6.1

Table of Contents

Introduction.....	2
Best Practices.....	2
System Options.....	2
Inventory Scan.....	3
Scanning Bulk Inventory.....	6
Inventory Scan by RFID.....	8
Physical Inventory Finish.....	8
Case Count.....	10
Partial Scan.....	10
Physical Inventory Reports.....	12
Errors Report.....	12
Not Scanned Report.....	13
Scanned Report.....	15
Missing Report.....	16

Introduction

The Edge offers three approaches to physical inventory: First, there is full physical inventory, in which the entire store is scanned at one time. You can also do a case count, which allows you to scan specific locations as needed. This is useful when you want to check on the contents of a location without engaging in a full store inventory. In full physical inventory and case count, reconciliation features and physical inventory reports will help determine the results. Partial scan allows you to scan items of any grouping and make a list. This is useful when you want to check on a particular item type or area. Reconciliation for partial scan is done manually using the physical inventory reports feature. This document details these features.

Also new for v. 6.1, The Edge offers improved bulk physical inventory management, bulk RTV, bulk missing, and bulk scrap. See The Edge User Guide sections concerning the **Item Supervisor** menu.

Best Practices

In general, taking a physical inventory should include the following steps:

1. Physical inventory is conducted quickly by scanning inventory tags location by location using **Inventory ► Physical Inventory ► Start Inventory**. Scan all items in the store (or for a specific case or type). Start and stop as often as necessary.
2. The Edge provides a reconciliation feature that compares Edge records and allows you to address differences using the **Finish** option.
3. Report on the missing items as described in the section entitled Physical Inventory Reports.
 - **If you don't have a scanner, you can manually enter the data by selecting the Item Number option and entering the item number in the Item field of the Physical Inventory screen.**
 - **To take inventory of old item numbers that were converted to The Edge, select Old Item Number or Old Barcode in the scanning window.**
 - **Set locations to keep track of where the items are in your store.**
 - **As always, use Presets to quickly load previously-used settings and filters.**



System Options

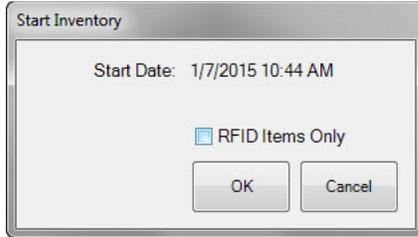
There are two new system options pertaining to physical inventory:

Display "Are You Sure?" on Partial Scan Bulk Change	Whether to prompt for confirmation on changes in bulk changes during a partial scan.
Require Physical Location for Inventory	Whether to require a location when conducting physical inventory.
Show Case List	Makes the locations list portion of the Physical Inventory screen appear. See below for more information about screen layout.

Inventory Scan

To do a full physical inventory:

1. Select **Inventory ► Physical Inventory ► Start Inventory**. If you have RFID, you will be prompted to confirm the action and indicate whether you wish to work with RFID only.

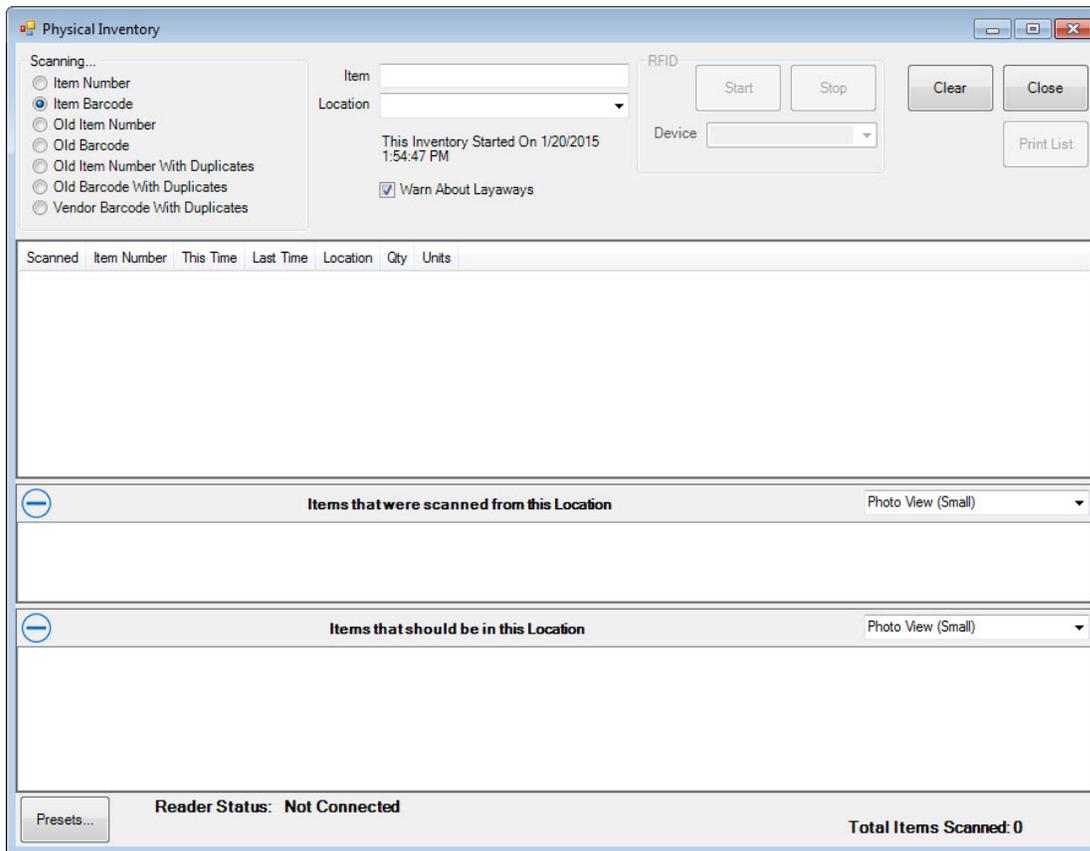


2. If applicable, indicate that you want to work with only RFID items.



Bulk items will not scan using RFID only.

3. Select **OK**. The **Physical Inventory** screen will appear.



The **Physical Inventory** screen is divided into four sections:

- The top part is for setting inventory input type, entering item numbers, and managing other settings.
- The first window provides a list view of inventory as it is scanned or entered.
- The second window provides a picture view of items scanned and added to the results.
- The third window provides a picture view of items not yet scanned but expected to be at the selected location. As items are inventoried, The Edge moves them from the third window to the second window.

Note that you can collapse or expand these windows using the controls on the left. Specific fields and options in the **Physical Inventory** screen include:

Scanning	Indicates input methods:
Item Number	By input to the keyboard in the form of the item number that appears on the tag.
Item Barcode	By barcode scan.
Old Item Number	By keyboard entry; a stock number produced by another system.
Old Barcode	By scan of a barcode from a previous system.
Old Item Number with Duplicates	In The Edge, item numbers are always unique (except for bulk). Legacy systems may not have been unique, so The Edge offers this option to allow for duplicates without generating an error.
Old Barcode with Duplicates	In The Edge, barcodes are always unique (except for bulk). Legacy systems may not have been unique, so The Edge offers this option to allow for duplicates without generating an error.
Vendor Barcode with Duplicates	Because vendor barcodes may not be unique, The Edge offers this option to allow for duplicates without generating an error.
Item	The value scanned or to allow for manual entry.
Location	Allows you to select a specific location within the store. While conducting inventory, The Edge will use this location to ensure item records reflect the correct location. An item scanned while at this location will be updated to reflect this.
This Inventory Started On	Indicates the date and time the in-progress physical inventory began. Use it to help identify what inventory you're working in. It is automatically populated based on the date when you started the inventory.
Warn About Layaways	Layaways are inventoried, but this warns when a layaway item is scanned.
Clear	Clears the screen. This does not clear the inventory activity, it just refreshes the screen.
Close	Items are saved as you scan. This closes the Physical Inventory screen.

Print List Prints a hard copy list of the inventory. You will be prompted to indicate which portion of the screen to print.

Presets Presets allow you to save and access commonly used output settings. See the section entitled Navigation Basics in The Edge User Guide for details.

4. Select the method of scanning, i.e., the field to be captured with the barcode scan, to be used from the options described above.
5. If you have opted to manually enter item numbers by keyboard, you should type them into the **Item** field. If you are scanning items, note that the barcode will appear in the **Item** field.
6. Enter the location of the item in the store, such as CASE1 or WALL1, in the **Location** drop-down. Depending on your **System Options** setup, this may be required.



By conducting a physical inventory, you are recording the physical location of the item. For example, if you scan an item that The Edge has recorded as being in a different store, it will be moved to the location you are scanning and a message will appear on the screen.

7. Select the **Warn about Layaways** option if you want to be notified about items on layaway as you are preparing your inventory.
8. As you scan barcodes or enter item numbers, a list will be generated on top portion of the screen showing all items entered. Each time an item that was previously recorded in The Edge as in inventory is scanned, which appears in the lower portion of the screen, that item will be moved from lower portion to the middle portion.
 - In the event of an error in the scanning process, an error message will occur.
 - If you accidentally scan an item twice, the on-screen inventory and report will show an error “item already inventoried.”
 - If an item is recorded as being in another store, a warning will appear. The item will be moved to the scanned store and The Edge will record who was performing the scan at the time.

Scanned	Item Number	This Time	Last Time	Location	Qty	Units
100-00521	001-100-00521	1/19/2015 3:29:05 PM				Item: 001-100-00521 could not be found.
100-00053	002-100-00053	1/19/2015 3:28:29 PM				Item: 002-100-00053 has a status of 'V' and should not be here.

Fields and options in the inventory detail portion of the screen are as follows:

Scanned The actual data you entered.

Item Number The ID of the item corresponding with the data entered.

This Time Date and time of scan of this item for this inventory.

Last Time Date and time of scan at last inventory.

Location Location of the item. Notes concerning location will appear in separate entry.

Qty The quantity of the item scanned so far.

Units If a unit of measure bulk item, the number of units.

9. If you encounter an error or unexpected result, set the item aside for resolution during the reconciliation phase.

10. After all items in the location are scanned, view the lower portion of the screen to see what items are unaccounted for. You can print a list periodically for ready reference.



You may stop and start the inventory as many times as necessary. Go to Inventory ► Physical Inventory ► Continue Inventory at any time.

Scanning Bulk Inventory

With The Edge v. 6.1 and higher, you can conduct bulk inventory management using the Inventory feature. Bulk inventory scanning works very much like above, with a few more steps. To do so:

1. Conduct inventory scanning as described above. Be sure to leave **RFID Items Only** unchecked.
2. If the item number you enter is a bulk item number, the **Bulk Count** window will appear.

The image shows two side-by-side screenshots of the 'Bulk Count for Item: 001-410-00150' dialog box. Both screenshots show the following fields: Item Number (001-410-00150), Location (case 10 on the left, case 11 on the right), and Description (Gold-Plated Corporal Pin with Round Brilliant Diamond). The left screenshot has a 'New Total' field with a value of 0. The right screenshot has an 'Add' field with a value of 0 and a table titled 'Items Counted So Far' with columns 'All Locations' (10) and 'This Location' (0). Both screenshots have a table at the bottom with columns: Date, Increment, Qty Changed, Location, and Who. The right screenshot's table contains one row: 1/16/2015 10:49:41 AM, 10, case 10, #1: Owner, Tom. Both screenshots have 'Void Count', 'Ok', and 'Cancel' buttons at the bottom.

The screen on the left is an example of the first scan of a bulk item, where you specify the first quantity counted. The screen on the right shows the same item scanned again where you can either create a new total or add quantity. Fields and options in the **Bulk Count** screen change depending on activity and the type of bulk item. As shown above, as you adjust quantities, additional fields appear. Fields may include:

Item Number	The item number scanned.
Location	The location where the items was scanned; this is populated by The Edge based on the information in the Physical Inventory screen. If you want to use this field add inventory to a different location, select the new location from the drop-down menu and enter the amount in the New Total field.
Description	The description of the item from the item record.

- Quantity** Used for bulk items measured by count (or count and measure) such as SKU/UPC, IUOM, and PRE.
- New Total** Used to enter an entirely new total, rather than adding on to an existing count.
- Add** Used to add a quantity to the existing count.
- Units** Used for bulk items that are measured by unit such as UOM and IUOM.
- New Total** Used to enter an entirely new total, rather than adding on to an existing count.
- Add** Used to add a quantity to the existing count.
- Items Counted So Far**
 - Quantity All Locations** Contains the total currently counted.
 - Quantity This Location** If **Location** is selected on the **Physical Inventory** screen, this will indicate the quantity currently counted for the location.
- History** This window indicates all the previous counts for this bulk item during the current inventory period.
 - Date** The date the count was made.
 - Increment** Whether the change included an increment in the count.
 - Qty Changed** The amount by which the count changed.
 - Location** The location where the change was made.
 - Who** The associate who made the change.
- Void Count** Used to void a count row from the **History** window. If you do this, the total will update. This cannot be undone.



When scanning IUOM and PRE inventory, it is important to scan each piece individually to account for both unit of measure and quantity. If you scan one and enter multiple quantities, it will not account for volume. If you scan one and enter a total volume, it won't account for quantity. You must do both.

3. Change the quantity to reflect what the system has recorded versus what you have in the location. Depending on the unit of measure, you may be required to enter units as well as quantity. If you have none, enter a 0 for **New Total**. To account for mislabeled or erroneous data, you can use negative numbers in the **Add** field.
4. Select **OK**. The record will appear in the **Physical Inventory** screen

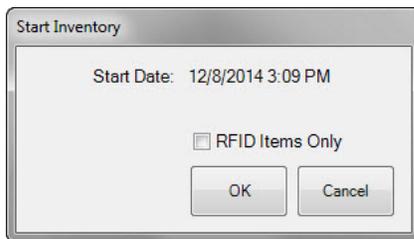
Item Number	Scanned	This Time	Last Time	Location	Qty	Units
001-410-00150	001-410-00150	1/7/2015 11:02:50 AM			1	
001-410-00150	001-410-00150	1/7/2015 10:56:59 AM			2	

Inventory Scan by RFID

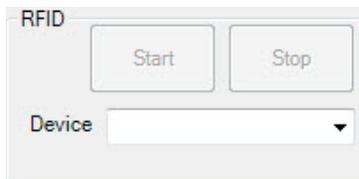
The RFID feature works with specialized RFID hardware to provide inventory identification with just the sweep of a wand. Your Edge license must have RFID included and permissions in **Administrative ► Associates ► Security** permit use of RFID features. For a list of compatible RFID vendors, contact Edge Sales at sales@ajsllc.com. For details on setting up RFID, see the section in the User Guide entitled RFID.

To perform an inventory using RFID:

1. From the **Inventory** menu, select **Physical Inventory ► Scan**. You will be prompted to confirm the start date.



2. Indicate whether you wish to scan only items with RFID. If you do, you won't be counting bulk items, and you'll only be able to count items that have an RFID tag.
3. Select **OK**. The **Physical Inventory** screen will appear with RFID options at the top.



4. Select a device and select **Start** to begin scanning. The **Physical Inventory** screen will populate as described above.



When you stop, be sure to select the Stop button on the Physical Inventory screen to prevent the scanner from scanning in the background.

5. Continue inventory.

Physical Inventory Finish

The **Finish** button will appear after a new inventory has started. To reconcile the results after the physical count is complete:

1. Select **Inventory ► Physical Inventory ► Finish**. A list of discrepancies will appear in the **Inventory Reconciliation** screen.

Inventory Reconciliation - 1449 Items

Inventory Last Scanned On: 10/16/2015 3:23:49 PM

Items appear on this list because of a difference in quantity or a conflict (indicated by an asterisk) caused by bulk item quantities sold since the start of this physical inventory.
The Qty column shows two values: the Physical Count and the In Stock Qty for this store. The Qty Diff column represents the difference that needs to be resolved.
To accept quantity differences, check the records to be accepted and click Accept Count. Use Recount to check the actual quantity again. Any nega

Discrepancies
 Missing
Item Filter

Item Number	Location	Last Inventoried	Vendor	Vendor Style	Cat ID	Cat Type	Type	Price Method	Qty	UOM	Qty Diff	UOM Diff	C
<input type="checkbox"/> 001-100-05200			DI	HBRTCD0125PLNw	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-05201			KW	bl2005r	100	RING	Stock				-1		
<input type="checkbox"/> 001-105-00001	case 4	11/11/2012 2:55:22 PM	SA	1RZ90027	105	RING	Faux				-1		
<input type="checkbox"/> 001-105-00002	case 4	11/11/2012 2:52:11 PM	SA	1RZ90050	105	RING	Faux				-1		
<input type="checkbox"/> 001-105-00003	case 4	11/11/2012 2:51:25 PM	SA	1RZ90024	105	RING	Faux				-1		
<input type="checkbox"/> 001-105-00004	case 4	11/11/2012 2:55:11 PM	SA	1RZ90067	105	RING	Faux				-1		
<input type="checkbox"/> 001-105-00212	case 4	10/13/2013 2:32:06 PM	AC	33-V50Q4W65	105	RING	Faux				-1		
<input type="checkbox"/> 001-105-00215	case 4	10/13/2013 2:31:38 PM	AC	33-V45D4W	105	RING	Faux				-1		
<input type="checkbox"/> 001-105-00216	case 4	10/13/2013 2:32:10 PM	AC	33-V40E4W	105	RING	Faux				-1		
<input type="checkbox"/> 001-105-00218	case 4	10/13/2013 2:32:18 PM	AC	33-V60C4W	105	RING	Faux				-1		
<input type="checkbox"/> 001-100-04195	case 7	8/27/2013 3:06:26 PM	AK	L7268	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04546	case 5	11/16/2013 4:58:48 PM	CL	S19141W-100	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04548	case 5	11/16/2013 4:58:41 PM	CL	S19244Wa-125	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04549	case 5	11/16/2013 4:59:29 PM	CL	S19245a-150	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04550	case 5	12/12/2013 10:45:27 AM	CL	S19245Wa-150	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04551	case 5	11/16/2013 4:57:34 PM	CL	S19245Wa-150	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04580	case 5	11/16/2013 4:55:05 PM	LC	LS5706-WG	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04581	case 5	12/12/2013 10:41:46 AM	LC	LS5749-WG	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04583	case 5	12/12/2013 10:43:38 AM	LC	LS6471-WG	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04584	case 5	11/16/2013 4:53:40 PM	LC	LS6509-WG	100	RING	Stock				-1		
<input type="checkbox"/> 001-100-04592	case 4	12/12/2013 10:31:34 AM	AC	31-V120W-W	100	RING	Stock				-1		

Presets... Recount Accept Count Details Refresh Count Finish Now Finish Later

The **Inventory Reconciliation** screen brings up what should have been inventoried in the inventory period, but was not accounted for. It shows the location on record where available. Items appear on this list because of a difference in quantity for fine items or a conflict (indicated by an asterisk) caused by bulk item quantities sold since the start of this physical inventory. The **Qty** column shows two values: the physical count and the in-stock quantity for this store. The **Qty Diff** column represents the difference that needs to be resolved. Reconciliation options include:

Discrepancies Allows you to filter the type of discrepancy:

Missing: All items already marked missing as part of this reconciliation

Item Filter: Allows you to use an Item Find to specify the types of discrepancies to address. If this button is green, it means the filter is not using the default settings.

Presets Presets allow you to save and access commonly used output settings. See the section entitled Navigation Basics in The Edge User Guide for details.

Recount Recount on fine items will be marked as scanned and counted. Recount on a bulk item will return the bulk count screen where you can change the location or adjust the total, as you would during initial scanning. This includes modified counts. This can only be done on one record at a time.

Accept Count Accept physical count; if items are not found, they will be marked missing. This cannot be undone.



If there are a number of missing items, this process could take some time. Do not interrupt the process.

Details Shows the item record for the checked or highlighted item.

Refresh Count	Refreshes the reconciliation results.
Finish Now	Saves the actions and concludes the in-process physical inventory. If there are items left unresolved, an override warning will appear. Any remaining items will remain unreconciled. Remaining items are not marked missing. An inventory error will be created for all items that are not reconciled and will appear in the Errors report for you to resolve.
Finish Later	Saves the actions and leaves the reconciliation to be completed later.

- To accept the quantity found during scanning, check the records to be accepted and select **Accept Count**. Use **Recount** to check the actual quantity again. Any negative difference accepted will result in an item marked as missing. An asterisk in the **Conflicted** column (not shown) with no difference listed will remain on the list. It is simply an indicator that a bulk item was changed during the physical inventory process. Layaways and special orders cannot be marked missing. If you accept the count on a layaway or special order item, The Edge will return a message to resolve the issue.
- When all quantity differences have been researched and resolved, use **Finish Now** to conclude the physical. Alternatively, **Finish Later** closes the physical inventory screen so you may resume reconciliation at a later time.
- These results will be available as described in the section entitled Physical Inventory Reports.



Reconciliation can take some time; the progress bar at the bottom of the screen will indicate when the process is finished. Do not close the function until the process is complete.

Case Count

Use the Case Count feature to count the inventory in a specific location at any time or when doing a complete physical inventory is not necessary. It works just like full physical inventory, except The Edge doesn't expect you to scan the entire store, and therefore doesn't report all unscanned items as unreconciled. During reconciliation, it applies the same logic, but only to the specified case(s).

Partial Scan

Use the Partial Scan feature to count the inventory of a particular type, category, vendor, or just about anything for which you can do an item find.

If a full physical inventory or case count is in progress, you will be prompted to confirm that you wish to continue with the partial scan. If you do, note that items scanned will be counted toward the in-progress physical inventory. In addition, if a full physical inventory or case count is in progress, you will not be able to scan bulk inventory during a partial scan. This is because bulk quantities are being counted and will be reconciled when the physical inventory is finished. If bulk inventory items must be scanned, do so as part of the in-process inventory, by selecting **Inventory ► Physical Inventory ► Continue Inventory**.

1. Select **Inventory ► Physical Inventory ► Partial Scan**. The **Physical Inventory** screen for partial scan will appear.

The primary difference between the regular **Physical Inventory** screen and the **Partial Scan** screen is the date selection. With the **Partial Scan Start Date** you can set a start date and time for identification and reconciliation purposes.

2. From the **Location** drop-down menu, select a location (optional based on your system options).
3. From the **Partial Scan Start Date** drop-down menu, select a date/time of the partial scan. This will separate this scan from a scan conducted at another time. If no time is specified, it will assume 12:00 midnight of that day. If you wish to do a second scan on the same day, be sure to specify date and time. Therefore, you can conduct a scan more than once a day, and The Edge will not warn of duplicates from a prior scan.
4. Scan items as desired. If you encounter an error or unexpected result, set the item aside for resolution during the reconciliation phase.
5. When all items are scanned, select **Close**.
6. To review results, use the reports as described in the section entitled Physical Inventory Reports. With partial scan, reconciliation is manual.



When an item is scanned, the location and or store will be updated to reflect the case and store from which you are scanning. A record will be written to the item history tab. If it is a different store, a message will appear to alert you.

Physical Inventory Reports

Physical inventory reports can be produced to help you manage the results of your physical inventory. There are four built-in physical inventory reports, all of which are accessed by selecting **Inventory ► Physical Inventory ► Reports**. They are described below.

Errors Report

The **Errors** report provides a listing of error messages.

Fields and options in the **Report Options** tab include:

Error Dates Returns error records for the specified inventory dates; the default is the last date an inventory was started.

Error Descriptions Returns error records with matching descriptions. This list will be populated with errors that have appeared.

Show Images for Inventory Whether to include item images.

Fields and options in the **Options** tab include **Group By** options:

Store Groups results by store.

Physical Inventory Cycle Groups results by the physical inventory cycle dates.

Error Groups results by the type of error.

Location Groups results by location.

Date Groups results by inventory date.

Who Scanned Groups results by who performed the physical inventory scanning.

Note that you can move these options up and down in the list to change the grouping structure within each.

Physical Inventory Report : Errors			1/21/2016 Page 1 of 1
Item Number	Location	Date	
Error Message		10/10/2014 11:31:07AM	
Item: 100-50199 could not be found.			
Grand Total	1		

Not Scanned Report

The **Not Scanned** report shows inventory that should be in inventory, but did not get scanned during the process. Most of the tabs match those found in the Item Find function and standard report options. The **Scan Dates** tab applies specifically to physical inventory activity.

Physical Inventory Report: Not Scanned

Item Filter | Type & Status | Item Details | Stones | Scan Data | Options

Scan Date Ranges

Scanned Since

Not Scanned Since 3/28/2016 4:01 PM

Discrepancy Types

Not Counted

Under Counts (Bulk Only)

Over Counts (Bulk Only)

Presets... OK Cancel

Fields and options in the **Scan Data** tab for the **Not Scanned** report include:

Scanned Since	Not used in this report.
Not Scanned Since	Returns items that were not accounted for since the specified date. This only applies to fine items. For bulk items, The Edge will automatically use the current count.
Not Counted	Allows you to include discrepancies of items not scanned during physical inventory but records indicate they should have been. For bulk items, this reflects the quantity in-stock, but not counted.
Under Counts	For bulk inventory, indicates that fewer were scanned than expected by The Edge.
Over Counts	For bulk inventory, indicates that more were scanned than expected by The Edge.

Physical Inventory Report: Not Scanned

1/21/2016
Page 1 of 156

; By ID: <none>; PO Status: <none>; Item Status: 'Work In Progress', 'On Layaway', 'In Stock'; Pricing Methods: 'Pre-Marked', 'UOM Only', 'Item By UOM', 'UPC/SKU', 'Show Each Invoice', 'Hide Out Of Stock Bulk', 'Item Pricing'; Inventory Type: 'Built', 'Take-Off', 'Assembled', 'Special Order', 'Trade', 'Memo', 'Consignment', 'Inventory', 'Faux Model', 'Live Model'; Match Stones By Position: 'Any Stone'; Organize Resulting List: 'One Item Per Row'; Group by Category; Sort by Item Size, Item Length, Item Metal Color, Item Metal Finish, Item Metal Type..

Vendor Style # Item #	Type Status	Description	Count	Age	Cost	Price	Margin
Category 100							
 LC:L3785 001-100-04526	Faux In Stock	ALLOY SAMPLE - 1.00ct Engagement Ring Set w/CZs Scanned On: <No Date>	895			2,185.00	
 CL:S19035-75 002-100-00189	Memo Layaway	LADIES 14K GOLD CLASSIC RING Scanned On: <No Date>		4,989		160.00	
 DI:HBRTCD0125PLNw 001-100-05200	Stock In Stock	1.35cts tdw Platinum Transcent Single Halo Dream Solitaire by Hearts on Fire w/Dream Diamond DRM1297 Scanned On: <No Date>	256			13,190.00	
 DI:HBRTCD0125PLN 002-100-05050	Stock In Stock	1.35cts tdw Platinum Transcent Single Halo Dream Solitaire by Hearts on Fire w/Dream Diamond DRM1297 Scanned On: <No Date>	221			11,990.00	

Scanned Report

The **Scanned** report shows items that were scanned since the specified date. It works just like the **Not Scanned** report, except that **Scanned Since** field is available and the **Not Scanned Since** field is unavailable.

Physical Inventory Report: Scanned

Item Filter | Type & Status | Item Details | Stones | Scan Data | Options

Scan Date Ranges

Scanned Since 3/28/2016 4:01 PM

Not Scanned Since

Successful Counts

Accurate Counts

Under Counts (Bulk Only)

Over Counts (Bulk Only)

Presets... OK Cancel

Fields and options in the **Scan Data** tab for the **Scanned** report include:

Scanned Since	Returns items that were accounted for since the specified date. This only applies to fine items. For bulk items, The Edge will automatically use the current count.
Not Scanned Since	Not used in this report.
Accurate Counts	Include counts for both fine and bulk items that are as expected.
Under Counts	For bulk inventory, indicates that fewer were scanned than expected by The Edge.
Over Counts	For bulk inventory, indicates that more were scanned than expected by The Edge.

Missing Report

The **Missing** report provides a listing of items that were marked missing during the physical inventory process. The filter for the **Missing** report is the same as that for **Item Find**. You may modify the Status Date but the default will be the date of the last Physical Inventory Start Date.

Physical Inventory Report: Missing

1/21/2016

Page 1 of 134

; By ID: <none>; PO Status: <none>; Item Status: 'Missing'; Pricing Methods: 'Pre-Marked', 'UOM Only', 'Item By UOM', 'UPC/SKU', 'Item Pricing'; Inventory Type: 'BUILT', 'Take-Off', 'Assembled', 'Special Order', 'Trade', 'Memo', 'Consignment', 'Inventory', 'Faux Model', 'Live Model'; Match Stones By Position: 'Any Stone'; Organize Resulting List: 'One Item Per Row'; Group by Category; Sort by Item Size, Item Length, Item Metal Color, Item Metal Finish, Item Metal Type...

Vendor Style # Item #	Type Status	Description	Count	Age Missing Date	Cost	Price	Margin
Category 100: Diamond Engagement Rings							
 FJ:2195W 001-100-01637	Stock Missing	WEDDING BAND	5,582	3/3/2007 11:41:00AM		250.00	
 FJ:1920W 001-100-01650	Stock Missing	WEDDING RING	5,582	3/3/2007 11:42:00AM		120.00	
 FJ:1926W 002-100-01655	Stock Missing	34/48TW 1926W	5,582	3/12/2007 11:10:00AM		973.00	
 SR:140309H 001-100-04105	Stock Missing	Ladies 14K White Gold 6 Prong Tiffany Mounting	1,438	11/1/2012 2:45:00PM		500.00	