

ScanShell800R ID Scanner

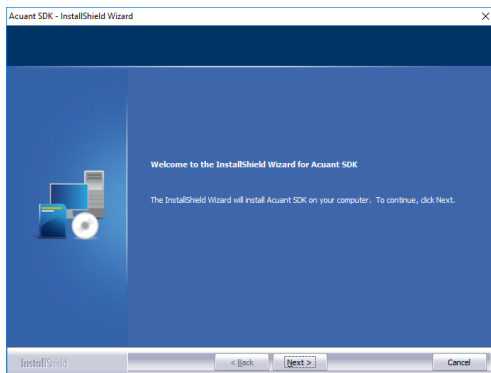
Licensing

Before you can begin using the scanner you must obtain an updated Edge license. You can contact our Administrative department to get this at 866-580-3343 or admin@ajsllc.com

Installation

The ScanShell800R software driver must be installed BEFORE you connect the scanner to the computer. To install the driver:

1. Download your appropriate **Acuant SDK** installer with these links: [32-bit](#) or [64-bit](#), or by navigating to **EdgeUser > Downloads > Other Downloads** and download **ScanShell800R ID Scanner – Driver**.
2. Run the installer. The install wizard will appear.

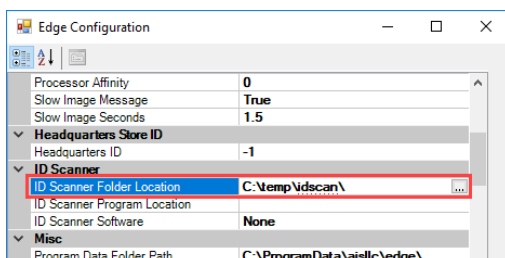


3. Complete the installation wizard using the default settings.
4. When done, the wizard will state it installed successfully. Click **Finish** to close.
5. Connect the scanner to the computer via the USB port.

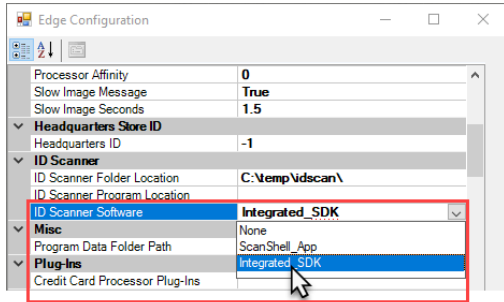
Configuration

To configure the scanner in The Edge:

1. Open The Edge.
2. Click **Administrative > Configuration**.
3. Scroll down to the **ID Scanner** section and find the option **ID Scanner Folder Location**.
4. This is the **local** folder where scanned licenses will be temporarily stored before being saved to the server. Use the ... button to choose a folder. Recommended default is C:\temp\idscan\. **You must create the folder if it does not exist. DO NOT SET THIS TO THE NETWORK PHOTO PATH.**



- Set the **ID Scanner Software** setting to **Integrated_SDK** via the drop-down menu.



- Click **OK** to save your changes.
- Restart The Edge.

Using the Scanner

The license scanner works when adding new customers from POS. To add a new customer via license scan:

- Go to **POS** and click **New Cust.**
- Insert the license into the scanner **facedown**. You should feel the scanner “catch” it and feed it in slightly. Do not push the license through and do not press the button on top.
- Click the **Scan Primary Driver’s License** button. If you don’t see it, click the **More** button in the bottom left. To default to this larger form change the POS System Option **Customer Add Screen** to **Full**.

 A screenshot of the 'Add A Customer' form. The form is divided into several sections: 'Primary' (Title, First, Middle, Last, Suffix, Gender, Birthday, License #, Cell Phone, Home Phone, Email), 'Spouse / Partner' (Title, First, Middle, Last, Suffix, Gender, Birthday, License #, Cell Phone, Home Phone, Email, Same as Primary checkbox), 'Other Fields' (Company Account checkbox, Company, Cust Type, Custom 1-8, Referred By), 'Couple' (Name, Anniv), and 'Home' (Company, Street, Street 2, ZIP/Postal, City, State/Prov, Country). At the bottom, there are two buttons: 'Scan Primary Driver's License' and 'Scan Spouse/Partner Driver's License', both highlighted with a red box. There are also 'OK' and 'Cancel' buttons at the bottom right.

- The scanner will feed the license through and populate the fields on the **Add A Customer** form.
- To also add the spouse at this time you can insert their license and use the **Scan Spouse/Partner Driver’s License** button.
- Click **OK** to complete adding the customer.

Troubleshooting

If the scanner is not working, verify the following:

- ✓ You are licensed to use the scanner and have installed the correct Edge license.
- ✓ Your **Photo Path** (under Production Settings) must be set in Edge Configuration.
- ✓ Your **ID Scanner Folder Location** path must be set in Edge Configuration.
- ✓ The scanner will alert you when used if it requires calibration. A calibration sheet is included. If you do not have this sheet, you can [download and print using this link](#).